



Provider Emergency Grants

INFORMATION AND GUIDELINES

The purpose of the grant program is **to support providers in addressing licensing violations** in licensed child care settings. Grants are awarded based on the level of community need and overall established goals, and budgetary stipulations designated by the Nevada Department of Education and the Division of Welfare and Supportive Services. The amount awarded is based on the licensed capacity, available funds, and the number and amount of requests.

Program Eligibility

Grant recipients must meet the following requirements:

- Current operating licensed child care center or family child care home.
- All items requested must be appropriate for the violation or circumstance.
- Application is accompanied with a copy of the current Child Care License.
- Application is accompanied with documentation from child care licensing indicating the health & safety violation or concern.
- Two written estimates (including time and funds) it would take to fix the complaint or issues, and a description of the problem in detail.

Application and Procedure

1. Complete emergency grant application including signature line. You may submit completed applications to The Children's Cabinet via mail, fax or email.
2. Staff will contact the provider upon receipt of the application and let them know when the next determination date will be.
3. If awarded, provider will receive a grant award letter stating the amount of funding they are awarded along with how they can proceed to access the funding.
 - If materials can be ordered, The Children's Cabinet will place the order on behalf of the provider and ship the items directly to the provider. If the provider already ordered the materials, they can be reimbursed but must include the receipt or invoice.
 - If there is labor involved, it is the responsibility of the provider to arrange the labor. A copy of the invoice or receipt will be required for reimbursement purposes, up to the quoted amount in the application.

Please send all documents related to emergency grants to the following:

All of Nevada, Except Clark & Nye

The Children's Cabinet
Attn: Brianna Cambra
bcambra@childrencabinet.org
1090 South Rock Boulevard
Reno, NV 89502

In Clark & Nye County

The Children's Cabinet
Attn: Danielle Holmes
dholmes@childrencabinet.org
5905 South Decatur Boulevard, Ste. 13
Las Vegas, NV 89118

This grant program is funded by the Child Care and Development Fund (CCDF) through a subaward with the Nevada Department of Education and the Division of Welfare and Supportive Services.



The Children's Cabinet Emergency Grant Application

Name of Licensed Child Care Facility:	
<input type="checkbox"/> Licensed Center	<input type="checkbox"/> Licensed Family Child Care Home/ Group Home

Name of Child Care Licensing Surveyor:	
Contact Name:	
Address:	City: Zip Code:
Phone:	Email:

	Ages 0-11 mo.	Ages 1-2	Ages 2-3	Ages 4-5	Ages 6+
Licensed Capacity:					
Current Enrollment:					

If you have a health and safety violation or concern that has been identified by child care licensing, you may request funding to have the problem corrected. To be considered for funding, the following information must be submitted:

- Copy of your current child care licenses.
- Documentation from child care licensing indicating the health & safety violation or concern.
- Two** written estimates (including time and funds) it would take to fix the complaint or issue, and a description of the problem in detail.

Explain how fund would help you address your health & safety issue(s):

What is the total amount of funding you are requesting?

What is the total amount of funding you have already secured towards rectifying this issue / situation?

After the violation or concern has been corrected, please submit a notice from Child Care Licensing that the issue has been satisfactorily addressed.

Signature of Owner/Director

Date

For office use only:	Denied, Reason:
Date received:	
QRIS Participant:	Yes No N/A
Registered Subsidy Provider:	Yes No N/A
Date approved:	
FY: Q1 Q2 Q3 Q4	Amount Awarded:
Approved by:	