



Will you join our team as a QRIS Coach?

Quality Rating and Improvement System (QRIS) Coaching Program supports licensed child care providers in achieving a higher QRIS star rating. We provide effective, on-site assistance to enhance knowledge, skills, practices, or environment.

What are the benefits?



- Make a positive impact in the lives of children
- Grow and thrive in a dynamic work environment
- Work a flexible schedule with a high level of autonomy
- Expand professional growth and development
- Be part of a diverse, compassionate, and supportive team
- Help mentor our next generation of ECE professionals
- Become a leader in the field
- Medical benefits
- Paid mileage for work-related visits
- Eligible for sick and vacation paid-time off

Interested?

Visit www.childrenscabinet.org/who-we-are/careers to find the position and instructions on how to apply.



Job Description: QRIS Coach**Department:** Supporting Early Education & Development (SEED)**Last Revised:** 9/2021**Definition**

The QRIS Coach will provide onsite Quality Rating and Improvement System (QRIS) coaching and training to programs operating in school districts and/or licensed child care locations in an effort to build capacity to provide quality early learning programs. This position requires an understanding of best practices in Early Childhood Education; State of Nevada licensing regulations; school district Pre-K Programming; Early Childhood Environment Rating Scale (ECERS) and/or Infant Toddler Environment Rating Scale (ITERS); Classroom Assessment Scoring System (CLASS), and Nevada's Silver State Stars QRIS. The Coach will model best practices in early childhood education in all aspects of this position.

Supervision ExercisedNone

Duties

- Achieve an understanding of agency mission, strategic focus areas and overall goals and objectives. Contribute to the success of these areas.
- Read, understand, and apply all agency and department policy and procedures set forth in both the Agency Handbook and SEED Program Manual.
- Achieve initial 80% reliability within 10 reliability visits on each ERS scale. Maintain 80% reliability thereafter.
- Achieve and maintain annual certification on CLASS PreK and Infant/Toddler Observation.
- Enroll programs in the QRIS coaching program including educating teachers and administrators on their responsibilities and signing Memorandum of Understanding (MOUs).
- Collaborate with providers to identify strengths and areas for improvement after analyzing ITERS and/or ECERS pre-assessments.
- Develop quality improvement plans for programs based on the program's ERS scores.
- Provide on-site visits to all programs enrolled in QRIS coaching program.
- Provide training, resources and approve grants for materials based on the program's quality improvement plan.
- Must deliver at least four (4) Nevada Registry approved training sessions each year.
- Complete 15 hours of continuing education each year to remain a Nevada Registry qualified trainer.
- Participate in community outreach events to promote awareness of Silver State Stars QRIS Coaching, other Cabinet services, and key ECE messages in accordance with the annual plan.
- Collaborate with other early childhood agencies that are providing technical assistance and coaching to identify and resolve program gaps and prevent duplication of services.
- Collaborates with other SEED and Family Youth Interventions (FYI) department services.
- Maintain provider files, input information in applicable data systems, and generate reports.
- Promotes and models own continuous improvement and professional growth.
- Participate in the development of consumer education materials, (newsletters, tip sheets, calendars, brochures, etc.).
- Performs other duties as assigned to assist in the overall operation of the agency.

Entry Level Qualifications

Knowledge of:

- Quality standards and best practices in the field of early education, including knowledge of Environment Rating Scales (ERS), CLASS, curriculum implementation, and child assessments.
- Early childhood education practices and principles that encompass different types of child care settings.
- Child care licensing requirements.
- Adult learning techniques, facilitation skills, and technical assistance learning systems.
- Computer programs including Microsoft Word, Excel, Power Point, data base programs, etc., and the desire to learn new programs.

Ability to:

- Communicate clearly and concisely both in writing and verbally.
- Be organized and use effective time management.
- Use outstanding customer service skills.
- Facilitate positive communication with customers.
- Work independently and collaboratively with staff and community agencies.
- Work with adults of diverse backgrounds and beliefs and adapt service delivery accordingly.

Special Requirements

- Minimum of a bachelor's degree in early childhood education or related field.
- Must have 3-years of experience in early childhood education settings.
- Must qualify to be a Nevada Registry Early Childhood Trainer-Generalist by placing at a minimum level of 4.2 on the career ladder.
- Experience in Pre-K School District settings is strongly preferred for Pre-K coaching positions.
- Experience in licensed family child care is strongly preferred for Family Child Care QRIS positions.
- Obtain a negative TB skin test or chest x-ray and proof of current immunizations for Mumps Measles and Rubella (MMR) and Diphtheria, Tetanus, and Whooping Cough (pertussis) (DTap).
- Achieve and maintain 85% reliability on Environment Rating Scales (ERS).
- Achieve and maintain certification on CLASS.
- Be physically capable of performing all job duties including but not limited to: walking up and down stairs; bending and being able to lift and carry weight upwards of 25 lbs.;
- Must have reliable transportation to get to and from work.
- Requires some weekend and evening work.
- Requires some out-of-state travel to attend trainings and up to 90% travel to provide onsite coaches services.

License or Certificate

- Able to pass complete background check.
- May be required to maintain current child care worker requirements.
- Must possess a valid Nevada Driver's License, and have proof of current insurance if using a personal vehicle for agency business.

Benefits

- Eligible to receive Cabinet benefits for full-time staff.
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