

**Job Description:** Street Outreach Program Worker  
**Department:** Family and Youth Issues  
**Last Revised:** 10-2022

### **Definition**

The Street Outreach worker is responsible for the outreach services in the RHYME/Safe Place programs. This position provides information and referrals, outreach and direct services to youth and families referred to the Children's Cabinet. This is full-time position and is accountable to the RHYME/Safe Place Coordinator.

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### **Duties**

- Conducts outreach in specified sites to identify youth and families in need of services and as it relates to the implementation of the RHYME/Safe Place program.
- Provides information and referrals for individuals referred to the program by staff from Juvenile Services, school district or community-based organizations as well as "walk-in" or self-referrals.
- Profiles and screens needs of youth and families with regard to status offenses and school/Cabinet/community resources.
- Conducts follow-up activities with youth, parents, schools, and/or community/Cabinet resources.
- Enters, updates, and monitors information in street outreach databases
- Achieve an understanding of agency mission, strategic focus areas and overall goals and objectives. Contribute to the success of these areas.
- Knowledge of social media
- Available to work weekends
- Conducts presentation on program services
- Conducts follow-up activities with youth clients.
- Conducts client intakes for FYI Department programs.
- Conducts outreach services with Street Outreach Youth Workers, FYI interns, and volunteers
- Enter, update, and monitor information in computerized client database(s) for the Street Outreach Program
- Responsible for establishing eligibility for youth participating in youth programs
- May be required to transport families and/or youth
- Disseminate information regarding Street Outreach, Internet Safety, and the Safe Place Program, including community presentations and program materials, and perform other outreach functions as needed.
- Identify outreach locations and schedule daily outreach sessions
- Submit monthly reports regarding program activities to the RHYME Coordinator, Program Director and funding sources as needed.
- Set annual goals and objectives related to specific job function
- Perform related duties as assigned.
- Attend weekly meetings with RHYME Coordinator to discuss Street Outreach progress and activities
- Standby help Safe Place Calls

## **Knowledge of**

- Community agencies and resources, as well as an understanding of the problems facing children, youth and families.
- Family and youth relationship issues
- Appropriate interactions with youth and families
- Leadership skills including sound decision-making, crisis management techniques, staff motivation and be a self-motivated team player.
- Computer applications and the desire to learn new programs.
- Crisis management

## **Entry Level Qualifications**

### **Ability to**

- Keep appointments punctually.
- Ability to work with the diversity of adults and youth within the community
- Schedule and perform presentations for community groups
- Learn new ideas and skills by reading and with hands-on-training.
- Express ideas clearly and concisely both orally and in writing.

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### **Special Requirements**

- Must possess reliable transportation to conduct street outreach activities.
- Must possess a valid Nevada Driver's license and proof of insurance.

### **License or Certificate**

- Able to pass complete background check.

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