



The Nevada Department of Education and The Children's Cabinet Emergency Stipend Guidelines | COVID-19



In order to support child care through the COVID-19 pandemic, the Nevada Department of Education (NDE) in partnership with The Children's Cabinet, as a contracted agency to administer Child Care and Development Funds, has established procedures to track requests for emergency funding. The Children's Cabinet reserves the right to approve or deny funding based on directives received from the NDE and Division of Welfare and Supportive Services (DWSS), community need and overall established goals, and budgetary stipulations designated by the NDE. Completion of this application does not guarantee funding or the full requested amount. Receipt of federal funds is an agreement to follow all state and federal grant guidelines.

Incomplete applications will not be considered for funding. Submitted applications will be considered complete when all required documentation has been submitted.

- Stipend application (next page).
- Copy of your current child care license or Emergency Care Application Approval from the State of Nevada.
 - If you are an approved non-licensed Emergency Care provider, you must have completed a background check for you and your staff (if applicable) as well as required health and safety training.
- An itemized list materials and/or equipment (e.g., cleaning supplies, child care supplies such as diapers and wipes, equipment to expand the ages of children served) you need to provide care during these unprecedented times. Stipends will not be awarded for wages or administrative costs.

Awards will be made on a first come, first served basis. If funding is not available, applications will be held until funding is resumed. If a provider closes or is sold within 12 months of receiving the funded equipment, the equipment must remain with the facility or be returned to The Children's Cabinet so the materials can be given to another provider. Receipts for all funds must be received within 30 days or provider is at risk for repayment in full. **Receipts must reflect purchase of only items requested on the approved itemized list.** Provider will be responsible for full repayment of funds given for unauthorized purchases, unspent funds, and items purchased with no receipt provided.

Please submit your application with supporting documentation to The Children's Cabinet.

Northern Nevada & Rural Counties

- For all counties except Nye and Clark counties, please send to 1090 South Rock Boulevard, Reno, Nevada 89502
Attention: Brianna Cambra
To send by e-mail: bcambra@childrencabinet.org

Southern Nevada

- For Nye and Clark counties, please contact Mary Regan at the Las Vegas Urban League: Mary.Regan@lvul.org.

Please make copies to keep for your records



The Children's Cabinet Emergency Stipend Application - Covid-19

Name of Licensed Child Care Facility:					
Licensed Center		Licensed Family Child Care Home/ Group Home		Approved Emergency Care	
Contact Name:					
Address:			City:		Zip Code:
Phone:			Email:		

	Ages 0-11 mo	Ages 1-2 yrs	Ages 2-3 yrs	Ages 4-5 yrs	Ages 6+ yrs
Licensed Capacity:					
Current Enrollment:					
Slots available for Essential Workers:					

Please attach the following to your application:

- Copy of your current child care license or emergency care approval from the State of Nevada.
- An itemized list of items you need to continue providing emergency care.

Explain how fund would help you keep your doors open and provider emergency care during this crisis.

What is the total amount of funding you are requesting? _____
 What is the total amount of funding you have already secured towards rectifying this issue / situation? _____

Signature of Owner/Director Printed Name Date

For office use only:	Denied, Reason:
Date received:	
QRIS Participant:	Yes No N/A
Registered Subsidy Provider:	Yes No N/A
Date approved:	
FY: Q1 Q2 Q3 Q4	Amount Awarded:
Approved by:	